

Summary of new schedule for resident & family communication

OUTBREAK COMMS		REGULAR OPERATIONS COMMS		
TACTIC	FREQUENCY	TACTIC	FREQUENCY MARCH/APRIL	FREQUENCY MAY+
Family Town Halls	1x a week, Thursday evenings	Family Town Halls	1x every other week Thursday evenings <i>March 18; April 1; April 15 April 29</i>	1x Month
Family emails	2x a week Tuesdays and Fridays	Resident & Family emails	1x a week Fridays + Printed for all residents rooms (Monday)	1x a week Fridays + Printed for all residents rooms (Monday)
Cliniconex updates	2x a week Tuesdays and Fridays	Cliniconex updates	1x a week Fridays	1x a week Fridays
Family Council Chair Meeting	1x a week Wednesday ahead of Town Hall	Family Council Chair Meeting	1x every other week for March <i>March 10; March 24</i> April – move to regular monthly family council meeting as standing agenda item	